**Permission to request references**

As part of our Recruitment Policy all offers being made by the National Deaf Children’s Society are conditional upon receiving two satisfactory references and a disclosure check (if applicable).

This forms part of our employment checks and is in line with our safer recruitment and safeguarding practices.

Please provide a contact details from your current and most recent employer. This should be either from your line manager or HR department. If you are not currently employed please provide the details of your two most recent employers. If you are a school/college leaver, please provide contact details from your head teacher/tutor/professor. You should not give friends/relatives as referees.

Please note that we do not accept references from personal email addresses.

|  |  |
| --- | --- |
| Reference 1 | |
| Name of the referee | Lizzie Sheppard |
| Job title / occupation | Senior HR & Administration Executive |
| E-mail address | lizzie.sheppard@more2.com |
| Name of the organisation | More2 |
| Address | 2 Valentine Pl, South Bank, London SE1 8QH |
| What is your relation to referee? | Current employee (unitl 22nd September) |

|  |  |
| --- | --- |
| Reference 2 | |
| Name of the referee | Robert Kock |
| Job title / occupation | IT Architect |
| E-mail address | robert.kock@reedbusiness.com |
| Name of the organisation | Reed Business Information |
| Address | Quadrant House, The Quadrant, Sutton SM2 5AS |
| What is your relation to referee? | Past employee |

By signing and completing this form, I give permission to the National Deaf Children’s Society to contact my referees.

|  |  |
| --- | --- |
| Name of the candidate | Joseph Steele-Perkins |
| Signature |  |
| Role applied for | IS Developer |
| Date | 14th September 2020 |